



# СПІЛКА УКРАЇНСЬКОЇ МОЛОДІ у Великій Британії

UKRAINIAN YOUTH ASSOCIATION IN GREAT BRITAIN

КРАЙОВА УПРАВА - NATIONAL COMMITTEE

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kycymuk@CYM.org ❖ “Tarasivka”, Weston-on-Trent, Derby, DE72 2BU ❖ Tel/fax: 01332 700 215

## Health, Safety and Welfare Policy

### Introduction

- 1.1 The health, safety and welfare of all the people who work or learn at our organisation are of fundamental importance. We aim to provide a safe, secure and pleasant environment for everyone. Krayova Uprava takes responsibility for protecting the health, safety and welfare of all yunatstvo and members of the organisation.

### 2 The curriculum

- 2.1 We aim to inform and educate yunatstvo about health and safety in order to raise awareness and to equip them with the knowledge and understanding to enable them to live positive, successful and healthy lives. Vyhovnyky take every opportunity to raise awareness in this regard during the normal curriculum. For example, in sport and other physical activities children are told about the dangers of the equipment being used and how to safely handle such equipment.
- 2.2 We promote respect and dignity for the person which includes aspects of physical care and personal hygiene.
- 2.3 Health and safety issues also arise in environmental awareness of the dangers of litter etc.
- 2.4 Our organisation promotes the spiritual growth and welfare of yunatstvo through religious education and through special events such religious festivals, and through the act of collective worship.
- 2.5 Each group or class has the opportunity to discuss problems or issues of concern in a sensitive manner with their vyhovnyky.

### 3 Meals

- 3.1 Our organisation provides a healthy balanced diet of meals during ‘tabory’ times. We do all we can to ensure that the meals provided have a suitable nutritional value, in line with the requirements of the School Standards and Framework Act of 1998.
- 3.2 The organisation also allows yunatstvo and adults to bring their own food onto site during ‘Tabory’ times. We request that this should be kept to a minimum, purely for snacks, and ask parents to provide a suitable storage container for this food.

- 3.3 Our organisation promotes a healthy lifestyle and tries to minimise the amount of sugary drinks and sweets consumed by children during 'Tabory' times.
- 3.4 The organisation provides a facility on camp for children to purchase various snacks/treats and drinks but does restrict this to specific times of the day.

#### **4 Organisation's uniform**

- 4.1 It is our organisation's policy that all members wear the organisation's uniform when required, or when participating in an event outside the normal annual calendar We agree the requirements for the uniform with parents and we review these regularly.
- 4.2 We always have a sensitive approach where the issue of regulations regarding uniform conflict with any child's religious or cultural beliefs. We have drawn up the regulations regarding the organisation's uniform with due regard to issues of equal opportunity and sex discrimination.
- 4.3 It is the responsibility of the organisation's chair or appointed individual to ensure that the uniform policy is enforced. It is not our organisation's policy to exclude children from the organisation if they, for whatever reason, do not have the proper uniform.
- 4.4 We ask parents to equip their children with the necessary uniform and equipment, so that they are able to participate fully in all the organisation's activities. If a child repeatedly attends without the correct uniform, we will inform parents and request that this be rectified as soon as possible. If a parent is in financial difficulties, and this results in a child not having the correct uniform or not having adequate equipment, our organisation will do all it can to support the parent.
- 4.5 On grounds of health and safety jewellery must be kept to a minimum and should not hinder the child in any activities they are participating in.

#### **5 Child protection**

- 5.1 There is a named person responsible for child protection in the organisation. This individual may delegate this responsibility in some circumstances.
- 5.2 If any volunteer suspects that a child in the organisation may be the victim of abuse, they should immediately inform the named person about their concerns.
- 5.3 The organisation's named child protection officer works closely with social services and the Area Child Protection Committee (ACPC) when investigating such incidents. We handle all such cases with sensitivity and we place paramount importance on the interests of the child.
- 5.4 We require all adult volunteers working within the organisation to have been internally and externally vetted through police records in order to ensure that there is no evidence of offences involving children or abuse.

## **6 Site security**

- 6.1 While it is difficult to make the site totally secure, we will do all we can to ensure the site is a safe environment for all who work or learn here.
- 6.2 We require all adult visitors to the site who arrive to sign the visitors' book in the site reception area/office.
- 6.3
- 6.4 If any adult working on the site has suspicions that a person may be trespassing on the site, they must inform the Komandant immediately. The Komandant with the assistance of Bunchuzhniy or, of another adult will warn any intruder that they must leave the site straight away. If the Komandant has any concerns that an intruder may cause harm to anyone on the site, they will contact the police.

## **7 Safety of children**

- 7.1 It is the responsibility of each adult to ensure that all activities are safe. If an adult does have any concerns about child safety, they should draw them to the attention of the Bunchuzhniy before the activity takes place. A risk assessment should have taken place prior to commencement of the activity
- 7.2 We do not take any child off the site without the prior permission of the parent and a risk assessment will have been done of the venue being visited prior to the trip going ahead.
- 7.3 If an accident does happen, resulting in an injury to a child, the adult volunteer will do all they can to aid the child concerned. The site has trained first aiders.
- 7.4 Should any incident involving injury to a child take place, the first aiders will be called to assist. If necessary, the site secretary will telephone for emergency assistance.
- 7.5 We record all incidents involving injury in the site logbook, and we inform parents in all cases. Should a child be quite seriously hurt, we contact the parents through the emergency telephone number that we keep on file.

## **8 Seat belts**

- 8.1 We only use coaches and mini-buses where seat belts are provided. We instruct the children to use seat belts at all times when the bus is moving.

## **9 Theft or other criminal acts**

- 9.1 The Komandant will lead on and investigate any incidents of theft involving children.
- 9.2 If there are serious incidents of theft from the site, the Komandant will inform the police and record the incident in the incident book.
- 9.3.1 Should any incident involve physical violence against an adult volunteer, we will report this to the Health and Safety Executive and support the volunteer in question if he or she wishes the matter to be reported to the police.
- 9.3.2 The Association has a policy of zero tolerance towards reported incidences of possession or misuse of illegal substances.

## **10 Monitoring and review**

- 10.1** Krayova Uprava has a named individual with responsibility for health and safety matters. It is this individual's responsibility to keep Krayova Uprava informed of new regulations regarding health and safety, and to ensure that the organisation regularly reviews its processes and procedures with regard to health and safety matters. The individual in question also liaises with all relevant external agencies, to ensure that the organisation's procedures are in line with current legislation.
- 10.2** Krayova Uprava, in consultation with professional advisors, carries out regular risk assessments to ensure that the site is a safe environment.
- 10.4** This policy will be reviewed at any time at the request of Krayova Uprava, or at least once every two years.

May 2010

Taborova Komisia on behalf of Krayova Uprava.